



HPO CHANGE CONFERENCE

March 2-4, 2004

The Mills House Hotel, Charleston, SC

[JBM & Associates, LLC](#) is pleased to announce that the fourth annual High Performance Organizations Change Conference will be held in a new and exciting location, at The Mills House Hotel, located in historic downtown Charleston, SC. Registration will begin on Monday afternoon at The Mills House, with the first conference session on Tuesday, March 2 at 8:00 a.m. The conference will end on Thursday March 4th at 5:00 p.m..

The Conference is intended for two key audiences:

- Executives and top managers who are sponsors of their organizations change efforts.
- Agents who are serving as internal organizational development change agents and/or HPO instructors/facilitators.

Participating Organizations will need to be prepared with the following:

- Detailed view of high performance work
- Shared thoughts in various working sessions.

Conference Registration:

Registration fee is \$1175 per person; presenters selected by the conference chairs will receive a 33% discount to \$787 (no more than two speaker discounts per topic). For those only able to attend two days, the registration fee will be \$850. Group discounts for those organizations sending multiple people may be available; contact the conference chairs for additional information. Registration fee includes all sessions, three breakfast and lunches, two receptions/events with light meals, and materials.

Registration forms and fees must be sent to JBM & Associates, LLC by Tuesday, February 3, 2004. Registration Reply form also available at www.highperformanceorg.com

For all conference questions regarding logistics, please contact berniekennedysc@hotmail.com.

Accommodations:

The Mills House Hotel is located in the Historic District on the Charleston Peninsula, at 115 Meeting Street near Queen Street. It is approximately 10 miles from the airport and easily accessible by car or taxi. While you may want to rent a car, Charleston's legendary restaurants and historic homes are located just outside the hotel, and parking at the hotel is an additional charge.

The hotel offers over 200 rooms, restaurant, lounge, and swimming pool and concierge service. **Hotel reservations can be made by calling 1-800-874-9600.** Make sure to mention that you are attending the HPO Change Conference. Register early.

Reservations must be made directly with The Mills House Hotel, by phone, 1-800-874-9600. Please mention you are with the HPO Change Conference to receive the \$101 government rate. All Hotel reservations must be made by Sunday, February 1, 2004 or the government rate won't be guaranteed.

If you are unable to secure space at The Mills House, there is alternative housing available at The Elliot House Inn directly across the street. The Elliott House Inn will honor the government rate and can be reached by calling 1-843-723-1855.

Directions/Transportation:

From the airport: Take I-26 to downtown Charleston and exit at Meeting Street. The hotel is located at 115 Meeting Street.

Driving: U.S. Rt. 17 either from the north or south intersects with Meeting Street. The hotel is located at 115 Meeting Street.

There are no shuttles operated by The Mills House, however a taxi from the airport to the hotel is approximately \$25. There are also several shuttle companies operating at the Charleston airport.

Helpful Charleston Websites:

- Airlines and arrival/departure times: <http://www.chs-airport.com/>
- Map to Charleston Peninsula to Meeting & Queen Streets...www.charlestonconvention.com/areamap.htm

Climate:

The Charleston spring season is a special time for a visit. The temperature in March ranges from 69 to 48 degrees. A light jacket or sweater is appropriate for the evening. While restaurants do not require ties for the gentlemen, a collared shirt is recommended.

**HPO CHANGE CONFERENCE REGISTRATION FORM
THE MILLS HOUSE HOTEL
115 MEETING STREET
CHARLESTON, SC
MARCH 2-4, 2004**

Please complete this form and return it with your credit card information or check made payable to: JBM & Associates, LLC 125I Marshview Drive, Charleston, SC 29412 or fax to: **1-843-557-0817**.

Name: _____ SSN# _____

Job Title: _____

Division: _____

Agency/Organization _____

Office Address: _____
City: _____ State: _____ Zip _____

Email: _____

Office Phone: _____ Office Fax: _____

TUITION PAYMENT INFORMATION

Tuition: \$1175 _____ for full conference; \$850 for two days _____ (Tues__Weds__Thur__)

_____ Government Bank Card (Visa/MasterCard only)

_____ Check Payable to JBM & Associates

Card Number: _____ Expiration Date: _____

Signature _____

Fax Receipt to: _____

ACCOMMODATIONS

All hotel reservations must be made by phone directly through The Mills House Hotel at 1-800-874-9600. Please mention the HPO Change Conference when making reservations. The government rate of \$101. will be honored.

Deadline for hotel reservations: Sunday, February 1, 2004.

Special Requirements:

Physically Challenged: _____

Special Dietary Needs _____