

## *Registration Form and Information*

**CCHPO 2007 Performance Improvement Conference Registration Form**  
**University of Virginia Darden School of Business**  
**Sponsored by Weldon Cooper Center for Public Service and ICMA**  
April 10-13

The Weldon Cooper Center for Public Service is pleased to announce that the Sixth High Performance Organizations Performance Improvement Conference will be held at the University of Virginia's Darden School of Business in Charlottesville, Virginia.

Registration will begin on Tuesday morning, April 10, 2007, at the Darden Business School Gate House, with the first conference session on Tuesday at 1 p.m. The conference will end on Friday, April 13 after lunch. Special arrangements for arriving early or departing late must to be made with the conference co-chairs well in advance of arrival -- contact Phil Harnden at [pharnden@highperformanceorg.com](mailto:pharnden@highperformanceorg.com) or Tony Gardner at [agardner@highperformanceorg.com](mailto:agardner@highperformanceorg.com).

### **Conference Registration:**

- ✓ Early registration is available at \$1075 per person through February 20<sup>th</sup>, 2007.
- ✓ Normal registration fee is \$1200 per person; presenters selected by the conference chairs will receive a 15% discount to \$1020 for normal registration and \$900 for early bird registrations (no more than two speaker discounts per topic).
- ✓ For those only able to attend two days, the registration fee will be \$950
- ✓ Groups of 3 or more from the same organization receive a 15% a discount depending on when they register (normal or early bird); contact the conference chairs for additional information.
- ✓ Only one discount per individual will be applied (early registration, speaker, multiple participants from one organization, etc.)

Registration forms and fees must be received by the Weldon Cooper Center for Public Service by March 17, 2007. See below for the mailing/email address.

The Registration POC for the Weldon Cooper Center for Public Service is Melanie Gillies, 434-982-5512/14, fax FAX: (434) 982-5524 [mbg2b@virginia.edu](mailto:mbg2b@virginia.edu) and P.O. Box 400206, Charlottesville, VA 22904

This Registration Reply form is also available at [www.highperformanceorg.com](http://www.highperformanceorg.com)

**For all conference questions regarding logistics, please contact Melanie Gillies at 434-982-5512/14 or [mbg4b@virginia.edu](mailto:mbg4b@virginia.edu) with fax number (434) 982-5536**

**CCHPO 2007 Performance Improvement Conference Registration Form**  
**University of Virginia Darden School of Business**  
**Sponsored by Weldon Cooper Center for Public Service and ICMA**

Please complete this form and return it with your credit card information or check to: Melanie Gillies, 434-982-5512/14, fax FAX: (434) 982-5536 [mbg4b@virginia.edu](mailto:mbg4b@virginia.edu) and P.O. Box 400206, Charlottesville, VA 22904

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Department/Division: \_\_\_\_\_

Agency/Organization \_\_\_\_\_

Office Address: \_\_\_\_\_  
 \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Group Registration—please list other organization members registering as part of your group:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**TUITION PAYMENT INFORMATION**

Early registration thru <b>Feb 20</b>	\$1,075.00
Normal registration	\$1,200.00
Speakers discount registration early bird	\$900.00
Speakers discount registration normal	\$1,020.00
Group discount registration early bird	\$900.00
Group discount registration normal	\$1,020.00
Combined speakers and group registration early only	\$752.50
Two day registrants	\$950.00

\_\_\_\_\_ Government Bank Card (Visa/MasterCard only)

\_\_\_\_\_ Check Payable to University of Virginia

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Signature \_\_\_\_\_

Fax Receipt to: \_\_\_\_\_

**Accommodations:**

The first 110 conference participants will stay at Darden's Sponsors' Executive Residence Center. You must call for housing separate from the conference registration.

**Room Reservations at the Darden Sponsors Executive Residence Center**

**Call 434-243-5000, Monday – Friday 9a.m. to 4 p.m.**

**Check-in is 3 p.m.; Check-out is 11 a.m.**

**Helpful Info.**

- Each room has **1** Queen size bed and parking is provided at no charge.

***Guest Amenities include:***

- *Free high speed internet access service*
- *Place 2 bottles of water in your refrigerator each day (no charge)*
- *Microwave/Refrigerator in each room*
- *Continental breakfast (Fruit, Juice, Coffee, Danish, Muffins)*
- *Bath & Body Works Amenities*
- *24-hour desk service*
- *Free newspaper available in the Gatehouse*
- *Voice mail*
- *Fax service – free incoming and delivery*
- *Free local and 800 telephone calls*
- *Color TV – basic/premium cable*
- *Alarm clock/radio*
- *In-room safe*
- *Waffle-weave bathrobe*
- *Coffeemaker*
- *Hair dryer*
- *Iron/ironing board*
- *Rec. room – Billiards, ping-pong, shuffleboard, card tables.*
- *Fitness center*
- *Laundry facilities available – no charge / Detergent Provided*

If you are unable to secure space at Darden, there is alternative housing available at the Courtyard Marriott by Fashion Square Mall. If there are enough attendees staying there we will set up a shuttle.

## **Directions/Transportation:**

**From Richmond International Airport (RIC)**—Travel Interstate 64 West to Charlottesville and take Exit 118 onto U.S. Route 29 North. Stay on the Route 29 Bypass and take the North Grounds Connector Road exit. Turn left at the traffic light at the end of the ramp. The Darden School's entrance is on the left, just past the North Grounds Recreation Center.

Estimated travel time: 1.5 hours.

**From Washington Dulles International Airport (IAD)**—At the first exit after leaving the airport, take State Route 28 South to Centreville and then take Interstate 66 West to U.S. Route 29 South at the Gainesville/Warrenton exit. Follow Route 29 South to Charlottesville. When U.S. 29 passes under the U.S. 250 Bypass in Charlottesville, it becomes Emmet Street, and passes the Barracks Road Shopping Center on the right.

Beyond the shopping center, turn right at the traffic signal for Arlington Boulevard. Turn left when Arlington Boulevard ends at Massie Road. The Darden School's entrance is on the right, just past the Law School.

Estimated travel time: 2 hours.

**From Washington National Airport (DCA)**—Follow signs to Interstate 66 West and continue to U.S. Route 29 South at the Gainesville/Warrenton exit. (This will be the second U.S. 29 exit.) Follow Route 29 South to Charlottesville. When U.S. 29 passes under the U.S. 250 Bypass in Charlottesville, it becomes Emmet Street, and passes the Barracks Road Shopping Center on the right. Beyond the shopping center, turn right at the traffic signal for Arlington Boulevard. Turn left when Arlington Boulevard ends at Massie Road. The Darden School's entrance is on the right, just past the Law School.

Estimated travel time: 2.5 hours.

## **Helpful Charlottesville, VA Websites:**

- Charlottesville Information <http://www.charlottesville tourism.org/>
- Various Charlottesville Maps [Charlottesville Tourism](#)

## **Climate:**

The Charlottesville spring season is a special time for a visit. The temperature in April ranges from 55 to 36 degrees. A light jacket or sweater is appropriate for the evening. While restaurants do not require ties for the gentlemen, a collared shirt is recommended.